PERRIS UNION HIGH SCHOOL DISTRICT REQUEST FOR TUITION REIMBURSEMENT Submit this form to Mayra Chavez in Human Resources.

NAME: DATE:	
WORK SITE:	
POSITION: DATE OF HIRE:	
CCTA Contract Article 10 Continu 10 7 Tuiti	in Defendance and
CSEA Contract - Article 10, Section 10.7 Tuition Reimbursement The district shall reimburse unit members to a maximum of \$125.00 for tuition and required books upon successful completion of any work-related course approved in advance by the District and CSEA. Work-related courses may include courses required for a major in a work-related area, or courses relating to promotional or retraining opportunities within the District.	
NAME OF COLLEGE ATTENDING:	
COURSE(S) REQUESTING APPROVAL FOR:	1
COURSE(S) BEGINS: COURSE(S) COMPLETED:	4
This course(s) relates to my present assignment or will be of professional advantage to me and/or the District in the following way:	
I hereby request approval for the above-mentioned course(s) to be taken within the time lines given and understand that I must receive a grade of "C" or better to qualify for reimbursement.	
Applicant's Signature	
Along with this form you must submit documentation verifying the start and end times of the classes you are requesting reimbursement for.	
This section to be completed by CSEA a	and Perris Union High School District
APPROVED: DISAPPROVED:	APPROVED: DISAPPROVED:
If disapproved, state reasons:	If disapproved, state reasons:
CSEA President/Designee	Assistant Superintendent, Human Resources/Designee
	Date