

California Military Institute Amended Charter Proposal

Submitted to the
Perris Union High School District

May, 2013



California Military Institute

Mission Statement

The mission of the California Military Institute is to educate, train, and prepare its student-cadets for the challenges they will face in the 21st Century, to develop critical thinking and problem solving skills, and to inspire within each student-cadet the desire to reach their full potential as a citizen and leader.

Vision

The California Military Institute (CMI) provides a unique educational experience for youth in grades 5 through 12 primarily residing in Riverside, San Diego, San Bernardino, Orange, and Imperial counties. The combination of intensive high-quality learning opportunities in a traditional classroom setting which includes the rigorous and demanding regimen of self-discipline demanded in a military-style environment along with opportunities to experience highly engaging online learning through state-of-the-art technology with synchronous and face-to-face instruction time ensures the uniqueness of our program will continue.

The instructional program at CMI is divided into two separate paths with both providing superior educational experiences. The Military Path comprises traditional classroom instruction in an exceptionally demanding academic environment supported through a rigorous military-style structure and environment. The Technology Path comprises equally challenging academic rigor presented through a combination of synchronous and asynchronous online instruction blended with face-to-face classroom time with highly qualified teachers. The purpose is to prepare graduates for successful careers in a global marketplace.

Leadership and community service are hallmarks of CMI as a means of creating a positive identity and recognition in the community, and also as a way of developing in our future leaders an understanding of the importance of service. Student-cadets serve their communities in a wide variety of ways including, but not limited to, participation in civic celebrations and events, assisting charitable organizations through fund-raising or direct services, and assisting surrounding schools or similar organizations with after school programs available to all.

CMI operates on the values of honor, courage, and commitment as detailed in the Statement of Corps Values (Addendum 3). CMI further believes that every student-cadet has the potential for leadership and service that will benefit our society as a whole. Activities and training opportunities at CMI focus on developing leaders who excel at all levels of responsibility. First and foremost, among the skills of being a good leader is being a good follower and CMI recognizes the value of both leader and follower.

Operational Considerations

The growth of CMI will be regulated closely so rapid growth does not serve to dilute the quality and continuity of the mission. To ensure quality and continuity, the following are the maximum enrollments by grade level and path:

<u>Grade</u>	<u>Total</u>	<u>Military</u>	<u>Technology</u>
5 th grade	85	60	25
6 th grade	145	120	25
7 th grade	175	145	30
8 th grade	175	145	30
9 th grade	245	145	100
10 th grade	245	145	100
11 th grade	245	145	100

<u>12th grade</u>	<u>245</u>	<u>145</u>	<u>100</u>
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1560	1050	510
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Admission to CMI's Military Path will be limited to those applicants with a minimum 2.0 grade point average (GPA) on a 4 point scale and who do not have a history of repeated behavioral issues. For the Technology Path, enrollment will be limited to those applicants who are capable of performing acceptable academic work in a synchronous and/or asynchronous online learning environment and who have the ability to attend classes in a traditional classroom setting for no less than 5 hours each month. Student-cadets shall be afforded the opportunity to move from one path to another when, and if, openings occur. Student-cadets desiring to move from one path to another will be given priority over other applicants provided all minimum standards for each path are met. Returning student-cadets are given preference over applicants from other educational programs as provided by law.

All students who select the Military Path will participate in a program and curriculum of military science which is required in addition to any other academic programs offered. CMI is affiliated with the California Cadet Corps, an element of the California National Guard, and will continue in that affiliation so long as the program is available and beneficial to the overall program offered at CMI. Should it be necessary or desirable to disassociate with the California Cadet Corps, a comparable program will be implemented either through affiliation with another branch of the Armed Forces of the United States or through development of an independent program.

Organizational Considerations

The educational opportunities at CMI are divided into two academic paths:

The first path is a traditional classroom academic environment supported by a rigorous and strict military-style environment. The Military Path does not provide for a "boot camp"

atmosphere. Military Path cadets are expected to practice self-discipline in their attitude, effort, and adherence to the practices and traditions of a military organization. Teachers and staff will reinforce self-discipline using multiple strategies. Throughout the process; however, cadets are expected to participate fully in developing and maintaining self-discipline.

The second path is the Technology Path which employs a combination of synchronous (real time), asynchronous, and face-to-face learning using multiple instructional and learning management systems. The synchronous instruction is web-based with real time visual and audio communications between teachers, who are teaching from campus-based teaching facilities, and students who are accessing the virtual classroom from remote locations. Asynchronous instruction is generally offered for the purpose of remediation or credit recovery and consists of pre-recorded online instruction that is presented from a California Learning Resource Network (CLRN) certified online course publisher. Students in the Technology Path will be required to attend face-to-face classroom instruction with highly qualified teachers no less than 5 hours per month.

Regardless of which path a student-cadet chooses, each is a contributing member of the CMI community and is held accountable for high academic and behavioral expectations. Each student-cadet will be able to fully participate in extra-curricular and co-curricular activities without regard to the path chosen.

Element A: Description of Educational Program

The California Military Institute shall provide a program of education encompassing grades 5 through 12. To facilitate this program, the faculty and staff of CMI are committed to developing lifelong, independent learners who will value themselves, contribute to their community and nation, and succeed in a highly competitive world.

In keeping with the philosophy of *Second to None: A Vision of the New California High School* and *Taking Center Stage*, course-related performance-based and project learning strategies will be coupled with authentic assessment and content literacy as the foci of the CMI educational program. These strategies will be used to help the CMI student-cadet, regardless of path chosen, develop into a competent, confident, productive, and responsible citizen. The CMI student-cadet will possess the habits, skills, and attitudes necessary to succeed in the 21st century.

The future demands that comprehensive educational support be given to all student-cadets regardless of socio-economic status, cultural background, or primary language. CMI provides alternative modalities for the delivery of comprehensive and challenging educational experiences to maximize and enhance learning by providing a choice of paths best suited to the needs of the individual student-cadet.

Military Path:

Cadets choosing the Military Path will participate in coursework with an emphasis on fundamental core subjects. Cadets will attend courses in the following subject areas: language arts, mathematics, history, science, foreign language, visual and performing arts, and physical education. Cadets will participate in rigorous courses delivered utilizing varied instructional strategies to heighten cadet engagement.

CMI's Military Path will place emphasis on honors, community college dual enrollment, and Advanced Placement (AP) courses while continuing to recognize the needs of the less advanced cadets. Advanced Placement courses will be provided dependent on enrollment and the availability of trained and highly qualified certificated teachers. Cadets may have the opportunity to participate in a Pre-AP course of instruction in mathematics starting in 7th grade.

Cadets choosing the Military Path will also participate in one class period of Military Science every day. This class will provide cadets with instruction which supports the Cadet Corps Values (Honor, Courage, and Commitment). At CMI, we hold these values to be vital in guiding behavior at home, at school, and in the community.

The CMI curriculum will adhere to the requirements of the State of California and utilize textbooks and supplemental instructional materials that are approved and adopted by the Governing Boards of the Perris Union High School District and California Military Institute.

Whenever possible, CMI will offer summer school courses for the purpose of remediation, credit recovery, or to provide courses to fulfill A-G requirements when such courses are not available during the regular school year. Cadets who are struggling academically will be required to attend mandatory intervention classes until the next progress report or grade report reestablishes academic success. Cadets on the Military Path who fail to attend mandatory intervention classes, fail to satisfactorily participate, or fail to improve academically after a reasonable amount of time, may, at the discretion of the Principal, be dismissed from the Military Path and be given the option of taking the Technology Path or leaving CMI altogether. Cadets choosing to take the Technology Path will retain the ability to return to the Military Path upon restoration of academic eligibility.

Cadets choosing the Military Path will:

- Participate and take leadership roles in CMI and California Cadet Corps activities and events
- Use technology to support independent learning and classroom instruction
- Participate and take leadership roles in school and community activities for the purpose of making a personal contribution to the improvement of our school and the community

- Participate, without reservation, in developing academic skills required to succeed in the real world
- Embrace and promote through the rank structures of the California Cadet Corps
- Understand the importance of self-discipline and incorporate the concept into all phases of life
- Adhere to the rigorous requirements of the military-style environment, including the wearing of a uniform daily, without hesitation or reluctance
- Follow the “Know, Be, Do” concepts of military leadership and responsibility
- Complete a minimum of one online course prior to graduation commencing with the class of 2017

Teacher-Leaders on the Military Path will:

- Provide academic work aligned with state standards and that is challenging and accessible to all
- Incorporate all learning modalities and styles into the instructional design of each lesson
- Believe when cadets understand learning tasks have purpose, meaning, and application beyond the academic setting, learning becomes relevant and is retained
- Provide meaningful instructional activities integrated across the curriculum
- Place significant value on the inclusion of family in the cadet’s education
- Understand real-life experiences are considered teaching and learning tools
- Participate fully in the creation of a military-style environment without hesitation or reservation
- Seek to continually improve professional practice through, but not limited to, professional development opportunities, and continuing education

- Take advantage of every opportunity to expand military knowledge including, but not limited to, participation in California Cadet Corps Basic Commandant Training Academy
- Commit to the basic beliefs that: All cadets can learn, success breeds success, and we control the factors that determine success
- Adhere to the grading policy established for the CMI Military Path and incorporate the grading policy in each course syllabus
- Teach one period of military service
- Be highly qualified and fully credentialed

Parents and/or Guardians of cadets choosing the Military Path will:

- Fully support the establishment of a rigorous and strict military-style environment
- Support the requirements of wearing a uniform on a daily basis
- Provide, to the extent possible, learning opportunities for their cadets
- Support the stringent academic requirements through monitoring the work and completion of all academic assignments
- Communicate with Teacher-Leaders regularly and as necessary
- Ensure that each cadet comes to school each day prepared to learn
- Acknowledge that the CMI Military Path does not offer a letter grade of “D” which may adversely affect credits needed to meet graduation requirements

Technology Path:

Students choosing the Technology Path will participate in instruction delivered primarily in a synchronous web-based environment. For high school students, the Technology Path includes accelerated learning, credit recovery, community college dual enrollment, and Advanced Placement (AP) coursework in addition to traditional semester coursework.

All courses are aligned with Common Core and California State Standards. The curriculum will adhere to the requirements of the State of California, utilizing textbooks and supplemental instructional materials that are approved and adopted by the Governing Boards of the Perris Union High School District and California Military Institute. The Technology Path will provide personalized blended learning with an emphasis on project-based learning and real-world learning application to ensure students are prepared for their future. Students will take part in rigorous, performance based and content area assessments aligned with Common Core expectations. Since the Technology Path allows for personalized learning, student-to-student and teacher-to-student collaboration is emphasized. Teachers collaborate to embed cross-curricular, academic content in projects that will demonstrate a student's greater understanding and mastery of Common Core standards. Coursework is engaging, and inquiry based using complex questions, problems, or challenges, which are relevant to students' lives. This allows students to use their knowledge to solve real-world problems and challenges. Students' critical thinking, leadership, and communication skills are enhanced using CMI's Technology Path. Our learning model will also afford high school students an opportunity to participate in a comprehensive work-study program which includes community-based service projects, and internships with local businesses and organizations. This also includes participation in Career Technical Education (CTE) courses.

The Technology Path is independent study based, and therefore students in the Technology Path will be required to enter into independent study agreements with CMI that outline the course of study and work completion requirements for receiving academic credit. CMI will comply with Education Code section 47612.5(b), Education Code section 51745 et seq., and implementing regulations relating to Independent Study, and will adopt and implement an Independent Study Policy pursuant to Education Code section 51747 and implementing

regulations. CMI may choose to adopt and implement the District's Independent Study Policy to satisfy this requirement.

Students choosing the Technology Path will:

- Participate and take leadership roles in school and community activities for the purpose of making a personal contribution to the improvement of our school and the community
- Participate, without reservation, in developing academic skills required to succeed in the real world
- Maintain a high standard for learning
- Actively participate in their learning path including preparation for college and career
- Develop self-confidence necessary to become self-directed learners
- Develop complex problem solving skills
- Refine organizational skills including time-management
- Understand proper research processes
- Learn to communicate effectively both verbally and in an electronic format
- Use innovative technology media in their learning and application of problem solving
- Commit to full and active participation in the online synchronous learning environment
- Participate in campus-based learning activities including classroom instruction and lab work
- Participate in project-based learning activities that lead to a senior portfolio
- Perform the required community service
- Participate in student-led activities including, but not limited to, social, athletic and community events

Teacher Leaders in the Technology Path will:

- Provide academic work aligned with state standards and that is challenging and accessible to all
- Incorporate all learning modalities and styles into the instructional design of each lesson
- Believe when students understand learning tasks have purpose, meaning and application beyond the academic setting, learning becomes relevant and is retained
- Provide meaningful instructional activities integrated across the curriculum
- Place significant value on the inclusion of family in the student's education
- Understand real-life experiences are considered teaching and learning tools
- Seek to continually improve professional practice and pedagogy in an online environment
- Commit to the basic beliefs that: All students can learn, success breeds success, and we control the factors that determine success
- Adhere to the grading policy established for the CMI Technology Path and incorporate the grading policy in each course syllabus
- Be highly qualified and fully credentialed
- Offer online technology courses to students in both academic paths to ensure success in a technological world.
- Mentor and inspire students to be productive and career oriented
- Practice collaborative teaching and lesson planning
- Participate fully in all staff development opportunities. An emphasis is placed in staff development to ensure our teachers are prepared for the ever changing technology medium
- Prepare daily lessons that are challenging and engaging

- Conduct daily classroom instruction through the teaching facilities located on the CMI campus
- Plan project-based activities or classroom activities that will require student attendance on campus no less than 5 hours per month
- Participate fully in the Professional Learning Communities at CMI

Parents of students in the Technology Path will:

- Ensure that each student has the technology necessary to participate fully in the Technology Path of instruction including, but not limited to, a computer, internet access, web-cameras and microphones.
- Ensure that students are prepared to fully participate and learn every day in class
- Communicate frequently with teachers and school administrators about issues affecting academic success
- Ensure the student is able to attend on-campus instruction as required no less than 5 hours per month

Special Student Populations:

CMI will comply with the Individuals With Disabilities Education Act (20 U.S.C. 1400 et seq.) and implementing regulations in serving students who are eligible for special education and related services.

CMI will function as a *“public school of the local education agency that granted the charter”* for purposes of providing special education (SPED) and related services pursuant to Education Code Section 47641(b). During each school year in which CMI operates for SPED purposes, CMI shall pay to the Perris Union High School District an amount of funding per unit of average daily attendance equal to the District’s direct costs of providing SPED and related services to all District student-cadets minus the District’s revenues from all SPED and transportation funding

sources. In return, the District shall provide CMI with all funding and services reasonably necessary to ensure that student-cadets with special needs are provided a free and appropriate education.

CMI and the Perris Union High School District will cooperate with all local education agencies (LEAs) and special education local plan areas (SELPA) to ensure regulatory compliance for student-cadets with special needs.

CMI will also comply with Section 504 of the Rehabilitation Act of 1973 in serving students with disabilities.

CMI will follow the Perris Union High School District's policies and procedures governing the education of English Language Learners.

Transferability of Coursework and A-G Requirements:

CMI will inform students and parents, upon enrollment in CMI, about the transferability of CMI courses to other public high schools and the eligibility of courses to meet college entrance requirements. Courses offered by CMI that are accredited by the Western Association of Schools and Colleges (WASC) are considered transferable and courses approved by the University of California or the California State University under the A-G admission criteria are considered to meet college entrance requirements.

Element B: Measurable Student Outcomes

The implementation of the CMI educational program will have a significant and positive effect on learning for all student-cadets. The program provides specificity in addressing the knowledge, skills and attitudes necessary for success in the 21st century.

CMI student-cadet learning outcomes are measured through the administration of Preliminary Scholastic Aptitude Test (PSAT), Scholastic Aptitude Test, (SAT), Golden State Examinations, the California High School Exit Examination (CAHSEE), Advanced Placement (AP) testing, California

Cadet Corps Promotion Tests (CACC), Armed Services Vocational Aptitude Battery (ASVAB), Common Core State Standards (CCSS), and Smarter Balance Assessment Consortium (SBAC) assessments. Additional measures of student-cadet outcomes include, but are not limited to, participation in Academic Pentathlon and Decathlon, District Spelling Bee, Mock Trial, History Day, Individual Major Award competition, work experience programs, athletics, and military competitions sponsored by local JROTC units and the California Cadet Corps.

Additionally, faculty and student-cadets will work toward the development of competencies both in the use of technology as a learning tool, and as a means to communicate new or innovative ideas. Student-cadets will apply knowledge in the use of computer applications, learning management systems, and various web or technology-based instructional delivery system including, but not limited to, Odyssey Learning, A+, and Blackboard Collaborate.

Element C: Student-Cadet Assessment / Methods of Measuring Progress Toward Outcomes

A comprehensive assessment system will focus on student-cadet performance as the key component in demonstrating success and competency. The faculty and staff of CMI believe that a complete understanding of a student-cadet's knowledge is only possible when measured against a variety of assessment tools. As the CMI student-cadet gains in maturity and ability, "real world" assessment will be added to the comprehensive package including evaluation by the student-cadet's teachers and support staff. Formative and summative assessments at each grade level along with project-based learning opportunities will allow student-cadets, parents, staff, and stakeholders to realize a more complete picture of the student-cadet's foundation of knowledge and abilities. The establishment of high standards in academics will encourage student-cadets to strive for their individual best performance as measured by clearly articulated benchmarks and rubrics. Student-cadets may, as an example, be assigned the task of creating a business plan to include demographics, skills in written communication, mathematics and

statistics, economics, government, marketing and creativity. Project-based learning and assessment will have direct application to real world scenarios.

Assessment will be frequent and continuous; methods of assessment will be reviewed and constructed to accurately reflect student achievement. CMI staff will use a hybrid of traditional methods in developing meaningful measures of assessment designed to reflect student-cadet mastery of the subject matter. Assessments may include the products of project-based learning, portfolios, exhibitions, and presentations in addition to the more traditional standardized and criterion referenced assessments.

Annual updates shall be presented to the Governing Board of the Perris Union High School District, the chartering agency, providing evidence demonstrating that CMI is meeting or pursuing the performance standards established herein.

Element D: Governance Structure

The California Military Institute continues to operate as a California Charter School. CMI is a public school operated under this charter granted by and through the Perris Union High School District. CMI will maintain General Liability and Errors and Omissions Insurance policies consistent with those in force in similar educational institutions throughout the state and as required by the Perris Union High School District.

The Governing Board of the Perris Union High School District shall also serve as the Governing Board for the California Military Institute.

A separate Advisory Council will be established and maintained to provide direction and support to the programs and policies of CMI. The Advisory Council will be governed by the by-laws adopted by the Governing Board and any subsequent amendments made thereto.

The Advisory Council shall consist of the following members:

- The Superintendent of the Perris Union High School District or designee
- One parent of a cadet pursuing the Military Path
- One parent of a student pursuing the Technology Path
- Two student-cadets, one representing each path
- Two teacher-leaders, one representing each path
- Two at-large community representatives
- The Principal of the California Military Institute or designee (non-voting)
- The Senior Military Instructor of the California Military Institute

The Advisory Council shall meet on a monthly basis at a day and time to be determined by the Advisory Council members, but such time and day shall be set so as to provide a reasonable opportunity for interested parties to attend. The Advisory Council will provide leadership and direction to ensure that the vision and goals of CMI are being adhered to and implemented. The Advisory Council is further responsible for reviewing and making recommendations for the financial and operational management of CMI, including the development and monitoring of the annual budget, planning, implementation and evaluation of the educational program, and on-going communication with the Governing Board, parents, and community stakeholders. The CMI Student-Cadet Handbook outlining the rules, regulations, honor code, course of study, student-cadet services, uniform regulations and requirements, grading policies, behavioral expectations, and extra-curricular activities will be adopted by the Advisory Council.

The Superintendent of the Perris Union High School District will select and/or ratify the selection of all members of the Advisory Council.

The Principal of the California Military Institute is a direct employee of the Perris Union High School District and a member of the Perris Union High School District management team

evaluated by the Superintendent. The Principal serves as permanent member of the Advisory Council in a non-voting capacity.

Element E: Staff Qualifications

All individuals employed by CMI must possess the personal characteristics, knowledge base, and successful experiences in the responsibilities and qualifications identified in the posted job descriptions pursuant to CMI's staffing plan and personnel policies. In all cases where there are two candidates for a position which will serve the Military Path cadets primarily that are equal in all respects with the exception of prior experience in the Armed Forces of the United States, preference shall be given to the applicant with prior military experience.

All CMI teachers will hold a Commission on Teacher Credentialing certificate, permit, or other document equivalent to that which a teacher in other public schools in California would be required to hold. Pursuant to Education Code section 47605(l), CMI will have flexibility with regard to noncore, noncollege preparatory courses. All teachers will be "highly qualified" as determined by the provisions of the Federal "No Child Left Behind Act".

Professional development will encourage teachers to pursue and attain graduate level degrees and/or special certifications and supplemental credentials in their fields of interest. Certificated employees will be required to prepare annual Professional Growth and Goal plans. These plans are subject to review by the Principal of CMI and may be used to establish continuing education requirements for the purposes of credential renewal. Attainment of goals, progress toward the attainment of goals or lack of progress toward goals established in the Professional Growth Plan, are subject to inclusion in the annual evaluation process for certificated staff.

Element F: Health and Safety of Student-Cadets and Staff

The California Military Institute will comply with all the health and safety policies of the Perris Union High School District, including the Injury and Illness Prevention Plan.

Every new employee, walk-on coach, or volunteer who will have direct unsupervised contact with student-cadets will submit to fingerprinting and clearance through the California Department of Justice and the National Crime Information Center (NCIC) before being allowed to work with student-cadets in any capacity.

The facilities of the California Military Institute will meet all safety standards established for the safe operation of the school. CMI will comply with all state and federal laws, rules and regulations concerning the use and storage of hazardous materials and access for the disabled.

CMI custodial staff will maintain a log documenting compliance with the laws and regulations pertaining to health and safety issues including, but not limited to, regular inspections of fire alarm systems, fire extinguishers, storage of hazardous materials and Material Safety Data Sheets. The log will be available for inspection upon demand of any officer or agent of an inspecting or regulatory agency.

Element G: Racial and Ethnic Balance

The California Military Institute is open to all students in grades five through twelve residing in Riverside County, San Bernardino County, San Diego County, Orange County, or Imperial County.

The racial and ethnic balance of CMI will reflect the general population of Riverside County.

CMI will utilize a recruiting and enrollment process that is scheduled and adopted to include a timeline that allows for broad-based access to the process. CMI may develop promotional and informational materials. Such promotional and informational materials shall be designed to have the broadest appeal to all of the various ethnic groups represented in the surrounding communities.

All recruiting efforts will be designed to reach prospective student-cadets in all ethnic and cultural groups.

Element H: Admission Requirements

The California Military Institute shall seek to establish a diverse student-cadet population reflective of the surrounding communities who understand and value the mission and vision of CMI and who are committed to the educational and operational philosophies of CMI.

Prospective student-cadets and parents will be briefed regarding the educational and operation philosophies of CMI and will be given a copy or summary of the policies discussed. Briefings may consist of private or public meetings with CMI staff.

CMI is nonsectarian in its programs, admission policies, employment practices, and all other operations. CMI will not charge tuition. CMI will not discriminate against any applicant for admission, or against any enrolled student, on the basis of actual or perceived disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, or sexual orientation, or association with persons or groups with those actual or perceived characteristics.

Admission to CMI will not be determined according to the place of residence of the student or parent/guardian within the state of California, except that admission preference will be given to students residing in the Perris Union High School District. Notwithstanding, admission to CMI's Technology Path, which is Independent Study based, is limited to residents of Riverside County and those counties contiguous thereto.

To ensure the maintenance of a diverse population and to maintain high standards established for academics and behavior, the following admission criteria are established:

Military Path:

- Prospective cadets must provide documentation of a minimum GPA of 2.0 in the most recent grading period prior to admission with no "F" grades in core subject areas
- Previous year standards' based testing results documenting performance at the "Basic" level or above

- Never expelled for any reason from any school or school district
- Prospective cadets must provide documentation of a discipline record that is free of any suspension within the past school year and no pattern of persistent disruptive or defiant behavior

Technology Path:

- Prospective students must provide evidence of ownership or access to suitable computer hardware to allow access to online courses and activities
- Not currently be under an order of expulsion from any school or district for any reason
- Students must maintain a minimum GPA of 1.5 to remain enrolled
- Students, who are in need of credit recovery, must complete the prescribed courses within the term the courses are assigned
- Students who enroll with a cumulative GPA lower than 1.5 will be placed on academic probation from the date of enrollment until the next grading period at which time the students grades will be reviewed to determine if the student qualifies for continued enrollment

CMI reserves the right to develop and implement further admission criteria that will be administered fairly, equally, and in the full spirit of state and federal law. These admission criteria will be in accord with the mission of CMI and may include attendance at a mandatory parent-student orientation, a personal essay, teacher references, or behavior contracts.

Applicants who do not meet the requirements established for the Military Path will be accepted for admission to CMI on the Technology Path. At any time should the student-cadet become eligible for and desire a change from one path to another, the student-cadet will notify the Counseling Department and upon verification of eligibility, the transfer will be granted as soon

as academically practicable.

Enrollment for new student-cadets will be opened annually no later than March 15th. Prior to the opening of enrollment for new student-cadets all current student-cadets will be given adequate opportunity to reserve a seat for the following year. Immediately after all returning student-cadets have been identified, enrollment will be opened to “legacy” applicants. A “legacy” applicant is one who has a sibling that is a current student-cadet and who is returning. Once the returning student-cadet and “legacy” applicants have been assigned seats in the new school year, enrollment shall open for all new applicants. From new applicants, preference shall be extended to students who reside in the boundaries of the Perris Union High School District. Should the number of applications in any grade level exceed the number of available seats, the following steps will be taken:

- All completed new student-cadet applications will be assigned a number
- On a day and time that shall be announced, a public lottery will be held on the campus of CMI
- The public lottery drawing will be used to fill all available seats
- The public lottery drawing will continue until all completed new student-cadet applications have been either assigned to a seat in the next school year or have been given a wait list number
- Those applicants placed on the wait list will have an option to take a seat in either path as seats become available provided the applicant meets the admission criteria for the path selected
- All participants in the lottery will be advised as to the outcome of the lottery as it pertains to their application.

The Principal is responsible for the equitable administration of admission decisions and is authorized to make case-by-case exceptions to any of the admission policies established. The decision of the Principal is final.

Element I: Annual Audit and Program Operation

The California Military Institute will receive all business services, maintenance support, facilities, transportation support, human resources services and educational program support services as deemed appropriate and necessary by the Perris Union High School District and in accordance with the requirements of the Education Code.

A fiscal audit will be conducted as part of the audit process established by the district and an independent audit firm retained by the district for that purpose.

The Program Operation Audit will be accomplished by a report to the Assistant Superintendent for Business Services of the Perris Union High School District. The audit will minimally include the following data:

- Student-cadet achievement as measured through grades, performance on state and federal mandated testing, grade level promotions, attendance rates, graduation rates and documentation of community service
- Parent, cadet, and staff satisfaction as measured through climate surveys
- Percentage of staff retained annually
- Percentage of cadets retained annually
- Audits of CMI's financial affairs, including ASB accounts, by the independent auditor retained by the Perris Union High School District
- Compliance with all other terms of the Charter for the California Military Institute

Data on physical fitness, academic and core competency achievements, community service activities, school culture and other activities, including the level of participation in California Cadet Corps activities, shall also be included.

CMI and the district will jointly agree on the content, format, process, frequency and evaluation criteria for the Program Operation Audit. CMI must remain fiscally solvent in accordance with AB 1200 parameters in order to continue in operation.

Element J: Standard of Behavior and Performance / Student Discipline

The California Military Institute maintains a high level of expectations for the behavior of our student-cadets.

Cadets on the Military Path will find themselves in a highly structured military-style environment that requires cadets to behave and perform within exceptional standards. It is expected that every parent and cadet on the Military Path understands and supports the structure and high standards.

Students on the Technology Path will typically receive a majority of their instruction from an off-site location. The Technology Path; however, does require that a minimum of five hours each month be spent on the campus of CMI. During these times, or any other time, that a Technology Path student is on the campus or attending a school activity, they are expected and required to adhere the same exceptional standards as Military Path cadets, including, but not limited to, wearing a school authorized uniform.

Discipline at CMI, and the due process that will be afforded, is governed by the provisions of Education Code Section 48900 et seq. governing the rules of conduct for public school students. Student-cadets may be suspended and/or expelled for any of the grounds listed in Education Code Sections 48900, 48900.2, 48900.3, 48900.4 and 48900.7. CMI will follow the policies and procedures of the Perris Union High School District relating to suspension and expulsions

of students, and the due process rights of student-cadets are described in those policies and procedures. Notwithstanding, CMI student-cadets do not have appeal rights to the Riverside County Board of Education.

Cadets on the Military Path are further subject to the requirements of the Cadet Code of Conduct (see Addendum 2) and the rules and regulations of the California Cadet Corps. Discipline initiated as the result of violations of any of the aforementioned documents is adjudicated by the administration of the California Military Institute and the supervision and application of discipline is the responsibility of the Principal. Non-compliance by student-cadets to the rules and regulations established and/or adopted by the California Military Institute is grounds for disciplinary action. Disciplinary Action may be initiated by the following:

- Student-cadets through reporting via the chain of command
- All staff members whether classified or certificated
- The Senior Military Instructor
- Assistant Commandants
- Assistant Principals
- Commandant
- Principal

Disciplinary matters may be reviewed and resolved at several different levels including, but not limited to:

- Classroom consequences (all)
- Honor Review Board (Military Path)
- Senior Military Instructor (Military Path)
- Assistant Commandants (Military Path)
- Assistant Principals (all)

- Principal (all)
- Commandant (Military Path)
- Superintendent or designee (all)
- Board of Trustees (all)

Discipline may be applied in the following manner:

- Assignment of a physical training regimen to include no more than 10 regular or modified push-ups or the assignment of close order drill for not more than twenty minutes for each period of instruction (Military Path)
- Assignment to a supervised work detail to perform routine cleaning and maintenance projects (all)
- Detentions before, during and after school (all)
- Assignment to Saturday School (all)
- Assignment of written essays or other written work product (all)
- Exclusion from attendance during an investigation or due to a reasonable concern for the safety of the individual student-cadet or others (all)
- On-campus suspension (all)
- Off-campus suspension (all)
- Dismissal from CMI (all)
- Expulsion as provided for in Sections 48900 et seq. and 48915 of the California Education Code (all)
- Other consequences as may be developed that are appropriate for the circumstances of a given situation (all)

The Principal is the determining authority on the application of the discipline policy. In the matter of dismissals, all dismissal decisions made by the administration of CMI will be placed

in writing including the reason(s) for the decision. Parents and Guardians will be provided with the document providing the reason(s) for the decision and shall be afforded an opportunity to meet with the Principal to discuss the dismissal. This meeting, upon a request from a parent or guardian, shall take place within five school days of the time when notice of the decision was delivered. If, after meeting with the Principal, the parent or guardian wishes to appeal the decision, that appeal shall be made in writing to the Superintendent of the Perris Union High School District. The decision of the Superintendent is final.

Pursuant to Education Code Section 47605(d)(3), if a student-cadet is expelled or leaves CMI without graduating or completing the school year for any reason, CMI shall notify the superintendent of the school district of the student-cadet's last known address within 30 days, and shall, upon request, provide that school district with a copy of the cumulative record of the student-cadet, including a transcript of grades or report card, and health information.

Element K: Participation of Employees in State Retirement Systems

Certificated employees of California Military Institute shall participate in the California State Teachers Retirement System (STRS) and all credits earned as the result of participation in STRS through previous employment will not be lost or forfeited as the result of employment with CMI.

Classified employees of California Military Institute shall participate in the California Public Employees Retirement System (PERS) and all credits earned as the result of participation in PERS through previous employment shall not be lost or forfeited as the result of employment with CMI.

Employees of California Military Institute will participate in federal social security as required by law.

Element L: Public School Attendance Alternatives

California Military Institute is a school of choice for parents and guardians. Student-cadets who reside within the boundaries of Perris Union High School District and who choose not to attend California Military Institute may attend, depending upon the location of their residence within the District, Pinacate Middle School, Perris High School, Heritage High School, Paloma Valley High School or Perris Lakes High School. In addition, Student-cadets may have the option of enrolling in another charter school or, if approved by both the sending and receiving school districts, in a school of another district.

Element M: Transfer Rights of Employees

Employees of Perris Union High School District do not have transfer rights to the California Military Institute nor shall any Perris Union High School District employee be required to accept an involuntary transfer or assignment to CMI.

Employees of California Military Institute do not have transfer rights to Perris Union High School District nor shall any California Military Institute employee be required to accept an involuntary transfer or assignment to Perris Union High School District.

Nothing in this element shall prevent an employee of either Perris Union High School District or California Military Institute from applying for an opening in either location. Any employee accepting a position with the other entity shall be required to resign the position currently held prior to taking a position offered.

In circumstances that are mutually beneficial to Perris Union High School District and California Military Institute, an employee moving from one employer to the other may retain return rights provided that a position is available. Neither Perris Union High School District nor California Military Institute shall be required to maintain an open position should a “right to return” situation be negotiated or approved.

Notwithstanding the above, certificated and classified employees of Choice 2000 Online High School who were employed at the time of its closure on June 30, 2013, will be offered employment at CMI for the 2013-14 school year in comparable positions.

Element N: Dispute Resolution

In the event that any dispute arises between Perris Union High School District and California Military Institute regarding any provision contained in this charter, both parties shall make a good faith effort to resolve the dispute.

The Governing Boards of Perris Union High School District and California Military Institute shall make the final decisions to resolve the dispute if the school and the district are unable to do so.

Element O: Exclusive Employer Declaration

The California Military Institute shall be deemed the exclusive public school employer of the employees of the charter school for the purpose of Chapter 10.7 (commencing with Section 3540) of Division 4 of Title 1 of the Government Code of California.

Element P: Closing Procedures

Should the California Military Institute cease operation as a school chartered by Perris Union High School District, a final audit will be made to determine the disposition of all assets and liabilities, including the maintenance and transfer of cadet records. In addition, the procedures set forth in Addendum 4 will be followed.

Addendum 1: Additions, Deletions and Modifications

The charter is valid for a period of five years commencing on July 1, 2013 and ending on June 30, 2018.

Any amendment to this charter shall be made by mutual agreement of the Governing Board of Perris Union High School District and the Governing Board of California Military Institute. Material revisions and amendments shall be made pursuant to the standards and criteria in Section 47605 of the California Education Code. The timeline and specific process for charter revisions will be mutually determined by the two Governing Boards.

The terms of this charter are severable. In the event any provision or provisions are determined to be contrary to law, unenforceable or invalid for purposes of state mandated education reform, the remainder of the charter shall remain in effect, unless mutually agreed otherwise by the two Governing Boards.

Good faith will be exercised in all matters between the California Military Institute and Perris Union High School District in resolving any issue of difference of interpretation of any provisions of this charter.

Addendum 2: Code of Conduct Established

The Code of Conduct for cadets on the Military Path is based on the Code of Conduct utilized by the United States Military Academy, West Point, and is as follows:

A Cadet will not lie, cheat or steal nor tolerate those who do.

Cadets on the Military Path acknowledge standards of behavior and accountability are significantly raised compared to what would be expected at a typical public school. The Code of Conduct is the bedrock of discipline and deportment upon which every cadet is expected to base their academic and social success. Cadets are required to memorize the Code of Conduct. The Code of Conduct establishes CMI's expectations and will guide cadet behavior throughout participation in the Military Path.

Violations of the Code of Conduct may result in consequences and/or disciplinary measures being applied through either a duly constituted Honor Review Board or through the regular disciplinary process of CMI.

Addendum 3: Statement of Corps Values

As student-cadets attending the California Military Institute, we hold certain values to be vital in guiding behavior at home, at school and in my community. These values are:

HONOR

COURAGE

COMMITMENT

HONOR guides student-cadets of the California Military Institute to exemplify the ultimate in ethical and moral behavior as detailed in the following list:

- Obey the law
- Lead by example
- Respect yourself and others
- Maintain a high standard of integrity
- Uphold special trust and confidence
- Place faith and honor above all else
- Honor fellow student-cadets, Country, Family and school

The qualities of maturity, dedication, trust and dependability commit student-cadets of the California Military Institute to act responsibly; to be accountable for their actions; and to fulfill their obligations.

COURAGE is the mental, moral and physical strength ingrained in student-cadets. Courage is the ability to do the right thing, in the right way, for the right reasons. It carries through the challenges of youth and aids in overcoming fear. It is the inner strength that enables one to do

what is right; to adhere to a higher standard of personal conduct; to lead by example; and to make tough decisions under stress and pressure.

COMMITMENT is the spirit of determination and dedication found in student-cadets. It leads to the highest order of discipline for individuals and units within the California Military Institute. It inspires the unrelenting determination to achieve a standard of academic and personal excellence. Commitment includes a personal determination to:

- Perform all tasks at the highest level of personal ability
- Always be truthful and forthright
- Complete all assigned tasks with pride and dignity no matter how difficult or simple

Addendum 4: Closure Procedures

Documentation of Closure Action

The voluntary closure, revocation, or non-renewal of CMI will be documented by an official action of the Perris Union High School District. Notice of CMI's closure will be provided by the District to the California Department of Education (CDE). CMI, with the assistance of the District, will be responsible for conducting the closure.

CMI will send notice of its closure to:

1. Parents or guardians of students
2. The District
3. The Riverside County Office of Education
4. The special education local plan area (SELPA) in which the school participates
5. The retirement systems in which CMI's employees participate
6. The CDE

Notice must be received by the CDE within ten (10) calendar days of any official action taken by the District documenting the closure.

Notification of all the parties above must include at least the following:

1. The effective date of the closure
2. The name(s) of and contact information for the person(s) handling inquiries regarding the closure
3. The students' school districts of residence
4. How parents or guardians may obtain copies of student records, including specific information on completed courses and credits that meet graduation requirements

In addition to the four required items above, notification to the CDE must also include:

1. A description of the circumstances of the closure
2. The location of student and personnel records

In addition to the four required items above, notification to parents, guardians, and students should also include:

1. Information on how to transfer the student to an appropriate school
2. A certified packet of student information that may include grade reports, discipline records, immunization records, and any other appropriate information
3. Information on student completion of college entrance requirements for all high school students affected by the closure

CMI or the District will make reasonable efforts to announce the closure to any school districts that may be responsible for providing education services to the former students of the charter school.

School and Student Records Retention and Transfer

The following procedures will be followed regarding the transfer and maintenance of school and student records:

1. CMI will transfer and maintain personnel records in accordance with applicable law
2. CMI will provide a list of students in each grade level and the classes they have completed to the District
3. CMI will provide the students' districts of residence to the District
4. CMI will transfer all student records, state assessment results, and any special education records to the custody of the District

CMI and the District will collaborate in the transfer of student records to the students' home district or other school to which the student will transfer. CMI and the District will assist parents in student transfers upon request.

Financial Close-Out

Within six (6) months after closure, an independent final audit will be completed that includes the following:

1. An accounting of all financial assets. These may include cash and accounts receivable and an inventory of property, equipment, and other items of material value.
2. An accounting of all liabilities. These may include accounts payable or reduction in apportionments due to loans, unpaid staff compensation, audit findings, or other investigations.
3. An assessment of the disposition of any restricted funds received by or due to the charter school.

This audit may serve as the school's annual audit.

CMI will complete and file any annual reports required. This includes:

1. Preliminary budgets
2. Interim financial reports
3. Second interim financial reports
4. Final unaudited reports

These reports will be submitted to the CDE and the District. These reports should be submitted as soon as possible after the closure action, but no later than the required deadline for reporting for the fiscal year.

Disposition of Liabilities and Assets

The closeout audit will determine the disposition of all liabilities of CMI. Any net assets remaining after all liabilities of the CMI have been paid or otherwise addressed will be transferred to the District. This will include:

1. The return of any donated materials and property according to any conditions set when the donations were accepted.
2. The return of any grant and restricted categorical funds to their source according to the terms of the grant or state and federal law.

3. The submission of final expenditure reports for any entitlement grants and the filing of Final Expenditure Reports and Final Performance Reports, as appropriate.