PERRIS UNION HIGH SCHOOL DISTRICT

Board Approved: August 15, 2007
Revisions Approved: May 17, 2017
Salary Schedule: 20; Row: 25

The Governing Board desires to provide a positive work environment where employees and job applicants are assured of equal access and opportunities and are free from harassment in accordance with law. The Board prohibits district employees from discriminating against or harassing any other district employee or job applicant on the basis of the person's actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, gender, gender identity, gender expression, sex, or sexual orientation. BP 4030 The Governing Board prohibits sexual harassment of district employees and job applicants. The Board also prohibits retaliatory behavior or action against district employees or other persons who complain, testify or otherwise participate in the complaint process established pursuant to this policy and administrative regulation. BP 4119.11, 4219.11, 4319.11

JOB TITLE: **SENIOR GROUNDSKEEPER**

JOB PURPOSE STATEMENT: Under the direction of the Maintenance and Operations Supervisor, oversees the coordination of a gardening team in the performance of general and varied grounds maintenance and gardening work at District sites; plants, sprays, fertilizes, prunes, irrigates and maintains lawns, trees, shrubs, athletic fields, landscaped and areas pool service; oversees the issuance of supplies, materials and equipment; trains and provides work direction to assigned staff.

JOB FUNCTIONS:

- Provides work direction to small gardening crews assigned to specific District sites
- Provides work direction and guidance on special projects and routine grounds and pool maintenance activities
- Accesses condition of irrigation systems and makes appropriate repairs
- Provides work direction and develops daily assignments of gardening team workers
- Establishes site landscape maintenance tasks and schedules assigned staff to grounds maintenance activities as appropriate
- Participates as a member of an assigned Maintenance and Operations Team
- Plants, cultivates, trims and prunes hedges, shrubs, trees, and lawns
- Repairs, replaces and installs asphalt, concrete and fencing
- Irrigates and cultivates various grounds area by hand, manual or automatic sprinkler systems and sets controllers
- Reviews and monitors the swimming pool maintenance activities to ensure compliance with State and County regulations

JOB FUNCTIONS (continued):

- Programs and operates District's central control irrigation system
- Makes repairs to irrigation systems; assists in the replacement and service of irrigation systems; troubleshoots and inspects sprinkler systems
- Fertilizes lawns, planter beds and trees; controls weeds and insects in lawns, planter beds and fence lines; sprays landscaped areas with herbicides; prepares mixtures in appropriate proportion
- Removes and cuts trees, shrubs and hedges as appropriate
- Prepares and maintains records of herbicide applications, inventory records and work orders according to established procedures
- Operates trucks, tractors and equipment related to landscape maintenance including aerial lift; cleans grounds equipment as required
- Distributes sand, soil and other material as needed
- Performs a variety of regular maintenance to grounds such as weeding, raking leaves and debris, cleans gutters and down spouts of building and others as assigned
- Assists in reporting and preventing facility vandalism
- Performs related duties as assigned or needed

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Methods, equipment and materials used in gardening and grounds keeping work; proper operation of heavy grounds equipment; method for the repair, replacement and installation of concrete, asphalt and fencing; central control irrigation system; proper service and maintenance of, heaters, circulating pumps and related pool equipment; minor repairs to equipment used in the landscape maintenance field; herbicides and other chemicals used in grounds maintenance; basic record-keeping techniques; principles of training and providing work direction

Ability to:

- Perform general grounds maintenance duties including mowing, edging and weeding; mow, edge, water, weed, fertilize, rake and cultivate lawns, flower beds, athletic fields and other landscaped areas; maintain and repair sprinklers and watering systems; apply specialized chemicals to control and eradicate weeds, insects and other pests; operate, service and make minor repairs on equipment; observe legal and defensive driving practices; maintain routine records; train and provide work direction to others; learn District organization, operations, policies and objectives; establish and maintain effective relationship with others; follow oral and written directions

PHYSICAL ABILITIES:

- Visual ability to read handwritten or typed documents and instructions, the display screen of various equipment and machines, and blueprints and schematics
- Able to conduct verbal conversation, write, and read in English
- Able to hear normal range verbal conversation (approximately 60 decibels)
- Able to push and/or pull a variety of tools and equipment weighing up to 50 pounds
- Able to sit, stand, stoop, kneel, bend, lift (50 pounds), carry (50 pounds), climb, and walk for an extended period of time
- Able to sustain heavy manual labor
- Able to exhibit a full range of motion for shoulder, elbow, back, hip, and knee
- Able to use respirators, for personal protection, as necessary
- Able to work at various elevated heights and in restricted spaces in a safe and effective manner
- Able to work in an outdoor environment; in adverse weather conditions
- Able to demonstrate manual dexterity necessary to perform fine maintenance procedures and operate both manual and power hand tools in a safe and effective manner
- Able to work with chemical agents, trees, plants, shrubs, flowers, soil and turf in a safe and effective manner without allergic reaction
- Able to operate a variety of powered industrial vehicles and equipment, and manual equipment, as commonly found in grounds keeping and gardening in a safe and effective manner
- Able to operate a variety of maintenance motor vehicles in a safe and effective manner

JOB QUALIFICATIONS:

Education:

- High School Diploma or General Education Diploma

Experience:

- Three years of experience with grounds and gardening maintenance

JOB QUALIFICATIONS (continued):

Licenses, Certifications, Bonding, and/or Testing:

- Valid California Driver's License
- Physical Examination Clearance
- TB Clearance
- Drug/Alcohol Clearance
- Criminal Justice Fingerprint Clearance

Membership in CSEA or payment of an equal service fee is a condition of employment.