## NOTICE TO BIDDERS

**NOTICE IS HEREBY GIVEN** that the Perris Union High School District, acting by and through its Governing Board, hereinafter referred to as the "District", will receive up to, but not later than 3:30 PM on the 26<sup>th</sup> day of April 2017, sealed bids for the award of a contract for:

## BID #042617

Digital Copiers, All inclusive Maintenance Service and Supply and Related Software,
5-Year Term with Purchase and Lease Options

Such bids shall be received in the Purchasing Department, Perris Union High School District, 155 E 4th St. Perris, CA 92570, and shall be opened and publicly read aloud at the above stated time and place.

Any bid received after the stated date and time will not be considered. Bids submitted and participation by interested bidders in the process shall be at no cost or obligation to the District.

Each bid must conform and be responsive to this invitation, the Information for Bidders, the Specifications, the Plans, if any, and all other documents comprising the pertinent bid documents. There is a <u>mandatory</u> pre-bid conference on April 4th, 2017 at 1:00 PM, at the Perris Union High School District, 155 E 4th St. Perris, CA 92570. The bid documents will be available to those attending the conference. Any bidder that does not attend the entire conference and/or does not arrive on-time shall be deemed non-responsive.

The District reserves the right to reject any or all bids, to accept or to reject any one or more items on a bid, or to waive any irregularities or informalities in the bids or in the bidding process. "The District may award a contract according to the State of California Education Code Section, 20118.1. The governing board of any school District may contract with an acceptable party who is one of the three lowest responsible bidders for the procurement or maintenance, or both, of electronic data-processing systems and supporting software in any manner the board deems appropriate".

No bidder may withdraw its bid for a period of sixty (60) days after the date set for the opening of bids.

Publication Dates: March 23<sup>rd</sup>, 2017 March 30<sup>th</sup>, 2017